



SOUTH WILTS GRAMMAR SCHOOL

BRONZE D OF E 2018/19 INFORMATION SHEET

Participants – The commitment

- Attend a 2 hr training session once a month on a Tuesday evening
- These training sessions are in the school theatre from 7 – 9 p.m.
- Attend a Day Walk – Sun 9th December 2018 or Sun 6th January 2019
- Attend a Residential Planning Weekend – 15/16th December 2018 or 16/17th February 2019 at Berwick St James Guide Centre, Nr Salisbury
- Successfully complete a practice expedition – date to be confirmed
- Successfully complete an assessed expedition - date to be confirmed

In addition to the above, participants will need to complete one hour a week for each of the following sections. Below are a few examples of what will count for each section.

- Volunteering – charity shop, RDA, Brownies, Scouts, after school clubs, school library, mentoring
- Skill – First Aid, musical instrument, drama club, photography, horse care
- Physical – gym, running, football, tennis, horse riding, swimming

One section must be 6 months, and the other two for 3 months each. Participants can decide the timescale for each of the sections. (It is all about commitment – 1 hour a week over 3 months, not 4 hours a week for 3 weeks)

Evidence is monitored by the regular use of an online Edofe account

Timescales for completion

Enrolment takes place in June 18 ready to start Tuesday evening training sessions in September 18

Activities i.e. skill, physical and volunteering can commence from the date of enrolment

Two sections need to be completed by the 1st January 2019

Third section to be completed by 1st March 2019

All 3 sections must be completed, assessor reports uploaded and approved by the D of E Manager prior to attending a Practice Expedition in March/April.

Cost of Enrolment

£21 for the enrolment with an additional administration fee of £11.50

Payment to be made directly to SWGS via ParentPay

How to enrol

- From the school website, download and complete the Enrolment form and the Bronze Medical/Consent form
- All communication will be via email, please ensure that all email addresses that are requested (participants and parents) are completed in full. Parents are bcc into all emails sent to participants.
- Log into Parent Pay and pay £32.50
- Post both forms into the D of E box outside of the school finance office (without completing both forms and making a payment, the enrolment cannot be processed)
- A Welcome Pack will be issued at the first meeting in July

Parents Meeting

Parents are invited to a meeting on **Thursday 14th June 2017 at 7.15 p.m.** in the school theatre. This meeting is to explain how D of E is delivered in SWGS and for parents to ask any questions. It is important that Parents attend, so they have a full understanding of the award and costs.

If any parent/guardian has experience in D of E, or enjoys walking and would like to become a D of E volunteer, please contact the D of E Manager for more information.

Participants Meeting

The first meeting for all participants who have enrolled, will be on **Thursday 5th July 2018** (young people only) in the school theatre from 7 – 9 p.m.

It is important that all the young people who have enrolled attend this meeting, as their expedition groups will be decided on the night.

Tuesday meeting dates from September – December, residential planning weekend and expedition dates will be circulated by email before the September term commences.

More information can be found at <http://swgs.wilts.sch.uk/defaultPage.asp?Page=120> or www.dofe.org

Data Protection

Information may be shared between the school's D of E Manager and the Senior Management Team. The only information shared to a 3rd Party, is for Health and Safety reasons, and for the approval of Expeditions to take place in Wild Country areas (only names of the participants attending the expedition, and age is required)

South Wilts Grammar School is a Direct Licensed D of E Centre. The D of E Manager and the leaders are all volunteers and not employed by SWGS. All volunteers have been DBS checked and have completed Child Protection Training.

Sandra Morris is the SWGS D of E Manager and she can be contacted via email: dofe@swgs.wilts.sch.uk or sandradmorris@btinternet.com

All D of E activity dates are scheduled to avoid wherever possible, exams and other school activities.