

Sanctions Grid

<p>Pre Stage 1</p>	<p>Positive classroom management by teachers as subject teachers and tutors dealing on a day to day basis with the students for whom they are responsible. Promoting and rewarding the 5 Ps.</p> <p>A warning can be issued to a student once for any offence; they must be told that the next time the same offence occurs a verbal reprimand will be logged in SIMS</p>	
<p>Stage 1 <u>Teacher/Tutor action</u></p> <p>Work related offences</p>	<p>Behaviour-</p> <p>First offence of the following:</p> <ul style="list-style-type: none"> • Lateness • Low level disruption • Mild rudeness /inappropriate language in a lesson • Lack of equipment/HW • Gum chewing • Any other minor inappropriate behaviour • Wearing jewellery in PE lessons <p>You are responsible for your own classroom environment.</p> <p>Only water allowed in lessons</p>	<p>Procedure</p> <p>To be dealt with by the teacher/tutor</p> <p>Give a clear reprimand and log this in SIMS Tell them that on the next occasion they will be issued a lunchtime department detention</p>
<p>Non work related offences</p>	<ul style="list-style-type: none"> • Rudeness /inappropriate language • Uniform infringements, including lanyards, make up, jewellery and piercings • Coats/hoodies on at the start of a lesson • Running or ignoring the corridor signs • Hot food/drinks in the classroom • Food/drink in a computer room • Any other minor inappropriate behaviour 	<p>To be dealt with by the member of staff</p> <p>Confiscation of hoodies/bracelets etc. for the day Items to be handed to reception in a named envelope, or with a name attached to be collected at the end of the day</p> <p>Reception to keep record of confiscated items</p> <p>Give a clear reprimand and warn student you will be checking to see if this is their first offence of the mini term</p> <p>Check SIMS to see if this is the first offence of the mini term, record your verbal reprimand If it is not the first of the day move to Stage 2 and issue lunchtime whole school detention</p>
<p>Stage 2</p> <p>Work related offences <u>Department level</u></p>	<p>A repeat of any of the above or the following</p> <ul style="list-style-type: none"> • Mobiles being used in lessons/tutor time without permission • Deliberate rudeness • Disruptive behaviour • Failure to follow staff instructions 	<p>Department detention Log in SIMS and record in HW diary</p> <p>Confiscation of mobiles/headphones/hoodies/bracelets etc and return only to a parent if not the first time Reception will log this.</p>

<p>Outside the classroom or non-work related offences <u>Whole school lunchtime Detention at Head of Section level</u></p>	<p>A repeat of any of the above or the following</p> <ul style="list-style-type: none"> • Inappropriate dress • Deliberate rudeness • Failure to follow staff instructions • Lying to a member of staff • Poor behaviour in a fire alarm • Any other more serious inappropriate behaviour 	<p>Whole school compulsory 30 min detention at next available lunchtime. Monday/Wednesday/Friday in N7</p> <p>Detention will be recorded in the student planner by teacher on detention duty</p>
<p>Stage 3 <u>Afterschool detention</u></p>	<p>3 lunchtime detentions in a mini term or the following</p> <ul style="list-style-type: none"> • Abusive/Offensive language or behaviour towards others (letter of apology to be written) • Graffiti /defacing work • Misuse of social media • Bringing the name of South Wilts into disrepute • Failure to attend lunchtime detention • Any other behaviour where this is considered an appropriate sanction by the school 	<p>After school detention/ Social time isolation Parents informed by letter</p> <p>Possible Head of Section Report Card</p> <p>After school detentions are on Fridays from 15.45 - 17.00 in L3.</p> <p>Students are to remain in school until 5.0 Appropriate work should be set by HOS or HOD</p>
<p>Stage 4 <u>Internal Exclusion</u></p>	<p>Repeated afterschool detentions, 2 in a mini term or the following</p> <ul style="list-style-type: none"> • Truancy • Promoting intolerance, eg racist, homophobic behaviour/language • Theft • Smoking • Bullying • Swearing at a teacher (letter of apology must be written) • Deliberately bringing the name of South Wilts into disrepute • Any other behaviour where this is considered an appropriate sanction by the school 	<p>Students isolated in school for a day, lessons and social time.</p> <p>Meeting with parents, Head of Section and member of SLT</p> <p>Head of Section report card</p> <p>Sixth Form students put on a Special Contract with specific targets</p> <p>Referral to outside agencies if appropriate</p>
<p>Stage 5 <u>Fixed Term External Exclusion</u></p>	<p>Repeat offences of the above following internal exclusion or</p> <ul style="list-style-type: none"> • Physical assault • Possession or use of drugs/alcohol or related paraphernalia while on school site, on a school trip or in school uniform • Other behaviour, either repeated or a serious one-off occurrence where this is felt to be an appropriate sanction by the school 	<p>Fixed Term Exclusion.</p> <p>Police intervention if appropriate.</p> <p>Meeting with parents, Head of Section and Headteacher</p> <p>Head of Section report card</p> <p>Sixth Form students put on a Special Contract with specific targets</p> <p>Referral to outside agencies if appropriate</p>

Stage 6 <u>Permanent</u> <u>Exclusion</u>	More than 45 days exclusion from school or <ul style="list-style-type: none"> • Repeated offences as above • Drug dealing • Planned physical assault/ carrying an offensive weapon 	Permanent Exclusion Wiltshire procedures apply. Police involvement. Referral to Outside agencies
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The school will refer to and be guided by the DFE guidelines for both Behaviour and Discipline in Schools and Exclusion from Maintained Schools, Academies and pupil referral units in England.

<https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools>

<https://www.gov.uk/government/publications/school-exclusion>

Non-teaching staff including cover supervisors need to ensure that they either log behaviour in SIMS or report incidents to the Head of the Department they are working in or the Head of Key Stage. Students can be asked to wait in reception for a senior member of staff if challenged by a non-teaching member of staff.